

Dear Supplier,

Teräskonttori Oy will implement electronic invoices system from the 1st October 2021. We hope to receive international invoices primarily by e-mail.

Our VAT-number is the same as before: FI22109189.
The purchase order number should be included in Your sales invoice.

NEW INVOICING ADDRESSES FROM THE 1ST OCTOBER 2021:

1. Sending invoices to the email address:

Email invoices in PDF format to the address: Teraskonttori@scan.tradeconnector.fi.

Notice: Please send only one invoice in PDF format / e-mail, avoid other recipients in email and use in Your email title word INVOICE and invoice NUMBER. The size of one invoice in PDF format is limited to maximum 2 MB.

2. Sending paper invoices:

If You are not able to send email invoices, please use invoicing address below. Send only one invoice with attachments in one envelope.

Teräskonttori Oy
@teraskonttori.fi@
PL 1000
00781 Helsinki

3. Electronic Invoicing:

If You can send electronic invoices, please use:

E-address: 003722109189
Service ID: 003726044706

Other contact information will be found in our web page teraskonttori.fi.

Thank You in advance.

Best Regards,

Teräskonttori Oy